



February

2024

To: Avalon and Brookewood Parents

Preparation for the Avalon and Brookewood Gala production has begun. I hope that you are planning to attend the Gala for a night of fun and entertainment in support of Avalon and Brookewood schools!

Gala Night

The Gala will take place on March 23, 2024, beginning at 7:00 p.m. at The Avalon School, 11811 Claridge Road, Wheaton, MD 20902.

If your child is participating in the production, your child must be at Avalon in full costume at 7:00 p.m. Please do not come before 7:00 p.m. Classrooms will not be available before that time nor will adequate supervision be provided for your child. Please ensure that your child has dinner before arriving at 7:00 p.m. Snacks and drinks will be provided on Gala night at no cost.

It is our hope that you will either attend the Gala or volunteer to chaperone the students for the event. If you are able to help with the supervision of the students the night of the Gala, please contact look for the signup genius in the weekly Biz and Advisory. If you are not attending the Gala nor helping to chaperone, please plan to pick up your child at 11:00 p.m. at Avalon.

Rehearsal Schedule

Between now and May 20, rehearsals are conducted during school hours and directed by the teachers.

Thursday, March 21 is a half-day for both Avalon and Brookewood schools. There is rehearsal at Avalon from 1:00 – 5:00 p.m. Please ensure that your child has eaten lunch. The Avalon Snack Bar will be open until 12:45 p.m.

Friday, March 22 rehearsal is from 9:00 a.m. – 1:00 p.m. at Avalon. No academic classes will be held. Pizza and drinks will be served for lunch at no cost.

Saturday, March 23 rehearsal is from 9:45 a.m. – 1:00 p.m. Students must wear shoes in which they can dance (no sandals, please). Students are not required to be in dress code. Please provide a morning snack and drink for your child on Saturday, March 23. Lunch will not be served.

Costume for the Night of the Gala

Avalon Boys: Black shoes, black pants, black belt, white long-sleeve dress shirt, black bow-tie.

Brookewood Girls: Dresses are provided through Brookewood. Please direct any dress questions to the Brookewood Front Office. All girls should wear black shoes with small or flat heels. Girls in Grades 6-12 should wear black stockings; Girls in Grades 3-5 should wear black tights. NO SLIP, please. Light make-up (if any) and hair should be done before arrival.

Gala Room Assignments

Room 11	Avalon	3, 4, and 5
Room 12	Brookwood	3, 4, and 5
Room 13	Avalon	6, 7, 8
Room 14 & 15	Brookwood	6, 7, 8
Room 17	Avalon	9 and 10
Room 16	Brookwood	9 and 10
Room 18	Avalon	11 and 12
Room 19	Brookwood	11 and 12

Gala Week Rehearsal Schedule

Thursday, March 21, 2024

Rehearsal is from 1:00 – 5:00 p.m. at Avalon
Snack can be purchased between 12:00 – 12:45 p.m.

1:00	Welcome and Prayer Room Assignments Facilities Expectations
1:30-3:00	First Run
3:00-4:30	Second Run (Students will watch the show)
4:45	Full Assembly and Prayer
5:00	Dismissal

Friday, March 22, 2024

Rehearsal is from 9:00 a.m. – 1:00 p.m. at Avalon.

9:00	Welcome and Prayer
9:15	Third Run
11:00	Fourth Run
12:30	Full Assembly and Prayer Pizza Lunch
1:00	Dismissal

Saturday, March 23, 2024

Rehearsal is from 9:45 a.m. – 1:00 p.m.

9:45	Welcome and Prayer
10:00-11:30	Fifth Run
11:30-1:00	Final Run Prayer
1:00	Dismissal

GALA NIGHT:

All participants must be at Avalon in full costume at 7:00 p.m.
EAT DINNER BEFORE YOU COME
Snacks and drinks will be provided.
Expected pick up 11:00 p.m.